

**Minutes of the 749th meeting of Toft Parish Council  
Meeting held on Monday 4 June 2018 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: P Ellis-Evans (Chairman), A Tall, E Miles and J McNiven.

In attendance: 2 members of the public, District Cllr G Chamberlain, and Mrs A Griffiths (Minutes Secretary, LGS Services).

**Open public session including reports from the County and District Councillors**

A resident commented that the small village green did not appear to be cut as often as the large one, although they were now of comparable length. The Parish Council explained that the greens would be cut this week in advance of the fete. The resident also drew the Council's attention to a tree on the smaller village green and asked that the Council kept an eye on it as the blossom had not been so good this year.

District Cllr Chamberlain spoke to his written report, which included:

- Travellers in the area and a government consultation on legal powers.
- The Local Highways Improvement Scheme. The deadline for bids is 31 July.
- Cllr Chamberlain has "called in" the planning application for 30 homes west of Hardwick Road so that it will be referred to the Planning Committee if approved by SCDC officers.
- SCDC can now demonstrate a 5 year housing land supply.
- Elections, changes to the composition of the District Council, and his appointment to committees.
- The closure of the Community Chest scheme pending a review.

In response to a query, Cllr Chamberlain confirmed that the Local Plan was yet to be signed off by the Inspector and the timescale was not known.

**1. Apologies for absence and declaration of interests**

**1.1 To approve written apologies and reasons for absence**

Apologies had been received from Cllr Yeadon (out of parish).

**1.2 To receive declarations of interest from councillors on items on the agenda**

None.

**1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate**

None.

**2. To approve the minutes of the meeting on 8 May 2018**

Cllr Miles gave her apologies for the next meeting.

RESOLVED that the minutes of the meeting on 8 May be approved and signed by the Chairman, after the following amendments: (Prop EM, 2nd AT, unanimous)

Under item 1.6, line 1, delete "were required" and delete the duplicated wording "Footpaths – Cllr Miles" in line 16.

Under item 8.1, amend to read "RESOLVED to note that the Solicitor had prepared the papers for the allotments land registration and to appoint Jeanne McCarten to continue with the registration and declaration if she is willing."

**3. To consider any matters arising from the last or a previous meeting including**

The Chairman sought an update on 1.14, regarding the ownership of the bench and the location of the beacon canvas.

Review of the complaints procedure (1.16) and Risk Assessment (6.5) are to be agenda items for the next meeting.

**3.1 General Data Protection Regulations – to consider dedicated email addresses**

RESOLVED that the email addresses provided by members for Council business could be used for the time being, but to keep the email list as it is for this month, pending

consideration of the suggestion of a toft.org.uk email address, which was deferred to the next meeting.

3.2 CCC's response on the Hardwick Road planning application

RESOLVED to note the recommendation of the Highways Authority that the application be refused. Objections had also been received from residents. Cllr Chamberlain explained that it would be some time before the application went to the Planning Committee.

**4. Consideration of correspondence**

4.1 Cambridgeshire and Peterborough Minerals and Waste Local Plan – Preliminary Draft consultation

RESOLVED as this is a preliminary draft to await the next round of consultations.

4.2 CCC – LHI 2019-2020 invitation to bid

RESOLVED that Cllr Tall should bring any proposals to the July meeting for consideration.

**5. Finance and risk assessment**

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.

RESOLVED that the payments as listed in the finance report be approved for payment, plus Hamill Landscapes (Grass cutting) £621.00 and LGS Services (Admin support) £492.81.

Toft People's Hall	Room hire	£15.00
Salary		£57.92
NEST	Pension (DD)	£57.96
HMRC	PAYE	£96.80

5.2 Play inspection reports

5.2.1 To consider the RoSPA report

RESOLVED given that the RoSPA report had indicated that a further top up of the bark was required, to check the amount required and arrange for this to be carried out by Clive Blower as soon as possible.

RESOLVED that Toft Sports should be an agenda item for the next meeting, in advance of Sports Day on 14 July.

5.3 To consider any matter which is urgent because of risk or health and safety

None.

**6. To consider any Planning or Tree works applications received**

6.1 Planning Applications

6.1.1 S/1370/18/FL – 72 School Lane – Replace 3 no. velux roof lights to rear of house with 3 no. dormer windows to match

RESOLVED that the Parish Council had no comments. (Prop JM, 2nd EM, unanimous)

6.1.2 S/1845/18/FL – 5 High Street – Two storey rear extension to house

RESOLVED that the Parish Council had no comments. (Prop JM, 2nd EM, unanimous)

6.2 SCDC decisions to note

None.

6.3 Tree works applications

6.3.1 S/1786/18/TC – Trees located in the extended garden on land behind 10 High Street

RESOLVED that the Parish Council had no comments. (Prop JM, 2nd EM, unanimous)

6.3.2 S/1987/18/TC – Bay Tree Barn, 1 Church Road

RESOLVED that the Parish Council had no comments. (Prop JM, 2nd EM, unanimous)

**7. Members items and reports for information only unless otherwise stated**

7.1 Allotments

Nothing further to report. Jeanne McCarten was awaiting the Statement of Truth.

RESOLVED that Cllr McNiven should advertise the availability of allotments in Calendar and on the notice board to gauge interest.

It was observed that the pathway through the middle was becoming overgrown.

7.2 Village maintenance

Cllr Tall reported that the fly tipping in the layby had been cleared up.

7.3 Highways

Cllr Tall reported that following flooding in the High Street, jetting had revealed a need to replace the pipe work to the affected drains due to tree root encroachment. CCC proposed to carry out the work on the west side of High Street sometime in July and some inconvenience would arise.

7.4 Toft People's Hall

Cllr McNiven had been unable to attend the last meeting but there was nothing pressing to report.

7.5 Footpaths

Cllr Miles reported that the footpaths had been cut.

RESOLVED, as the new bench by the allotments had been vandalised and the wood cut and gouged, to ask Clive Blower to take a look and provide a quotation for the next meeting.

Cllr Miles has chased up the matter of moving the dog bin on Brookside and is awaiting a response.

7.7 Defibrillator report

Cllr Ellis-Evans reported that everything was in good order and the equipment had not been used. The training has had to be postponed until the autumn as some of the people on the telephone list could not attend.

RESOLVED to check whether the cost of £175.00 for the training should be taken from the lottery funding money for battery replacement or from the budget.

8. Closure of meeting

There was no further business and the meeting closed at 7.55 pm.

Signed .....Chairman .....date.

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